

# Millcreek Township Board of Supervisors

Organizational Meeting Monday, January 5, 2026, 6 p.m.

Supervisors: Fred Brandstetter, meeting adjourned at 6:18 for lack of quorum

After legal advise meeting held Jan 6, 2026 11:45 am

Pledge of Allegiance

Pre-term Chairman, Kristina Hamilton to call for nominations for Chairman  
**Chairman – Kristina Hamilton**

1<sup>st</sup> motion Fred Brandstetter

2<sup>nd</sup> motion John Cox

Chairman call for nominations for Vice-Chairman

**Vice Chairman – Fred Brandstetter**

1<sup>st</sup> motion Fred Brandstetter

2<sup>nd</sup> motion John Cox

**Chairman of Vacancy Board  
VB – Deb Palmer**

1<sup>st</sup> motion Fred Brandstetter

2<sup>nd</sup> motion John Cox

**Secretary / Treasurer  
S/T – Kristina Hamilton**

1<sup>st</sup> motion Fred Brandstetter

2<sup>nd</sup> motion John Cox

**Webmaster** – (Kristina Hamilton) started in July 25 taking over  
from Brayden Smith. Compensation of \$ 1,000.00 \_\_\_\_\_

1<sup>st</sup> motion Fred Brandstetter

2<sup>nd</sup> motion John Cox

**Road Bond Co – Coordinator**  
Co Bond Co. – Fred & Kris

1<sup>st</sup> motion John Cox

2<sup>nd</sup> motion Fred Brandstetter

**Treasurer's Bond amount (240,000)**

1<sup>st</sup> motion Fred Brandstetter

2<sup>nd</sup> motion John Cox

**Use of tape for construction of meeting minutes only.**

1<sup>st</sup> motion Fred Brandstetter

2<sup>nd</sup> motion John Cox

**Supervisor's Pay at \$1875.00 year or \$156 per month before taxes.**

1<sup>st</sup> motion Fred Brandstetter

2<sup>nd</sup> motion John Cox

**Roadmaster**

RM – Fred Brandstetter

1<sup>st</sup> motion Fred Brandstetter

2<sup>nd</sup> motion John Cox

**Mileage: (.72.5 cents per mile, Federal Standard)**

1<sup>st</sup> motion Fred Brandstetter

2<sup>nd</sup> motion John Cox

**Building Code Inspection Agency (Bureau of Veritas-)**

1<sup>st</sup> motion Fred Brandstetter

2<sup>nd</sup> motion John Cox

**Building Permit fees/ Hearing Fees (\$100/permit, hearing costs)**

1<sup>st</sup> motion Fred Brandstetter

2<sup>nd</sup> motion John Cox

**Meeting Dates** (second Wednesday of every month, 7 p.m.)

Dates will be:

January 14

February 11

March 11

April 8

May 13

June 10

July 8

August 12

September 9

October 14

November 11

December 9

Jan 4, 2027 6:00 pm(Board of Supervisors Org. Meeting)

1<sup>st</sup>, motion Fred Brandstetter

2<sup>nd</sup> motion John Cox

**Holidays Observed and Paid**

New Years Day  
Memorial Day  
Labor Day  
July 4<sup>th</sup>  
Veterans Day  
Thanksgiving  
Christmas Day

**Depositories**

(Farmers National Bank of Canton, Ohio)

1<sup>st</sup> motion Fred Brandstetter  
2<sup>nd</sup> motion John Cox

**Paying of Bills**

(have ability to pay bills in timely manner prior to meeting approval)

1<sup>st</sup> motion Fred Brandstetter  
2<sup>nd</sup> motion John Cox

**Sewage Association (Northwest Soil Services-Collin Fantaskey)**

1<sup>st</sup> motion Fred Brandstetter  
2<sup>nd</sup> motion John Cox

**Open Records Officer** Kristina Hamilton

1<sup>st</sup> motion Fred Brandstetter  
2<sup>nd</sup> motion John Cox  
(Fees charged as per stipulations by the Commonwealth)

**Emergency Management Coordinator (Wesley Lander)**

1<sup>st</sup> motion Fred Brandstetter  
2<sup>nd</sup> motion John Cox

**Planning Commission Officer**  
**PCO – Deb Palmer**

1<sup>st</sup> motion Fred Brandstetter  
2<sup>nd</sup> motion John Cox

**5 openings**

**Zoning Hearing Board**

1. Molly Greenawalt
2. Deb Palmer
3. Carmine Ferro
4. John Hamilton
5. Keith Palmer

1<sup>st</sup> motion Fred Brandstetter  
2<sup>nd</sup> motion John Cox

**UCC Appeals Board**  
John Smith, Deb Palmer one opening

1<sup>st</sup> motion Fred Brandstetter  
2<sup>nd</sup> motion John Cox

**Comprehension Planning & Grant Writing Board**  
1. Deb Palmer 2. Kris Hamilton

1<sup>st</sup> motion Fred Brandstetter  
2<sup>nd</sup> motion John Cox

**Solicitor (James Dennison)**

1<sup>st</sup> motion Fred Brandstetter  
2<sup>nd</sup> motion John Cox

**Clarion County Tax Collection Committee**  
Delegate and Alternate Delegate Stephanie Smith, Deb Frampton

1<sup>st</sup> motion Fred Brandstetter  
2<sup>nd</sup> motion John Cox

**Deputy Tax Collector Deanette Karls to Vicki Johnson**

1<sup>st</sup> motion Fred Brandstetter  
2<sup>nd</sup> motion John Cox

**Millage Flat Rate for Municipal Occupation/Per Capita Tax rates to be applied**  
**\$5.00 discount 2% penalty 10% Millage Rate for Real Property Tax**  
**\$64,807.65 10% %71,288.42 with new assessments .84046 break even Millage 10%**  
**Max Millage .92451 with Fire Protection Tax 1.50 anticipated tax revenue**  
**\$10,419.24 new assessment break even .13512 10% max .14863**

1<sup>st</sup> motion Fred Brandstetter  
2<sup>nd</sup> motion John Cox

**Engineer (Keller Engineers)**

1<sup>st</sup> motion Fred Brandstetter  
2<sup>nd</sup> motion John Cox

**Compensation Proposal / No overtime recommend wages for working Supervisors**

1<sup>st</sup> motion Fred Brandstetter  
2<sup>nd</sup> motion John Cox

**Attendance to the Annual PSATS Convention /Certify one voting delegate:**

1<sup>st</sup> motion Fred Brandstetter  
2<sup>nd</sup> motion John Cox

**Attendance of Municipal Training opportunities:**

1<sup>st</sup> motion Fred Brandstetter  
2<sup>nd</sup> motion John Cox

Motion was made to adjourn by Fred Brandstetter seconded John Cox at 12:15pm.

Emailed James Dennison and Holly Fishel at PSATS. Read Class 2 By-laws of no quorum.